

BEFORE THE COLLECTOR (APPEALS), KHYBER PAKHTUNKHWA REVENUE AUTHORITY**Appeal No. C(A)- Of 2022****Title: Versus****CHECK LIST**

S. No	Particulars of requirements	Yes	No	Remarks
1	<i>Whether appeal is on the prescribed form.</i>			
2	<i>Whether appeal has been signed properly.</i>			
3	<i>Whether appeal has been verified as prescribed.</i>			
4	<i>Whether required fee has been deposited.</i>			
5	<i>Whether appeal is within time.</i>			
6	<i>Whether index has been annexed.</i>			
7	<i>Whether appeal and Annexures are properly paged and numbered according to index.</i>			
8	<i>Whether certified copies of all the requisite documents have been filed.</i>			
9	<i>Whether documents attached are legible.</i>			
10	<i>Whether addresses are properly given.</i>			
11	<i>Whether requisite number of spare copies of appeal are attached.</i>			
12	<i>Whether power of attorney, if any, is proper.</i>			

It is certified that the requirements as given at S. No. 1 to 12 above, have been fulfilled.

Name: _____

Signature: _____

Dated: _____

FOR OFFICE USE ONLY

Complete in all respect: Yes/No (if No, the grounds) _____

The deficiencies at S. No. _____ may be removed before _____

Date: ____ . ____ . 2021 Signature _____

(Reader)

Appeal before Collector (Appeals), KPRA
(Under Section 79 of the Khyber Pakhtunkhwa Finance Act, 2013)

INDEX OF ATTACHMENTS

S. No.	Description of Document	Annexure	Page Nos	
			From	To
01		A		
02		B		
03		C		
04		D		
05		E		
06		F		
07		G		

Singed (Appellant)

Appeal before Collector (Appeals), KPRA
(Under Section 79 of the Khyber Pakhtunkhwa Finance Act, 2013)

Name(s) of Appellant(s):

Address:

Status:

- Individual
- Association of Persons
- Company

NTN:

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KTN:

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Amount of tax payable on the basis of
Return(s) filed for the impugned tax period.

Whether PaidYes No **Details of Payment (If paid):****Amount:**

Date of Payment:

Name of Representative(s) (If any):
(Annex – Authority/Power of Attorney)

Name(s) of Respondent(s):

Tax period(s) (Please specify):

Address at which notice is to be sent to respondent(s):

KPRA Headquarter/	KPRA Mardan Region/	KPRA BANNU/	KPRA Abbottabad
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Officer who passed the impugned order:

Date of impugned Order

Nature of Dispute (Attach copy of impugned order):

FORM: KST-1A

Tax Assessed:

Whether Appeal is within time: Yes No **If not within time, is application for condonation of delay attached?** Yes No **Grounds of Appeal in brief (Attach extra sheet, if need be):**

Prayer in Appeal (Attach extra sheet, if need be):

Signature of Appellant or Representative

**Appeal before Collector (Appeals), KPRA
(Under Section 79 of the Khyber Pakhtunkhwa Finance Act, 2013)**

VERIFICATION

I _____ S/o _____ the Proprietor
/Partner/Managing director of M/s _____ the appellant solemnly
affirms and declare on oath that:

1. Whatever has been stated above is true and correct to the best of my knowledge and belief.
2. I am competent to file the appeal in my capacity as _____
3. A true copy of this appeal has been sent by Registered Post/AD/ Courier Services or delivered to the concerned respondents in person.

Signature of Appellant or Representative: _____

Name (In Capital letters): _____

NIC number of person signing the Appeal: _____

Mobile/ Phone number: _____

Email address: _____

Note: The form of appeal and verification form appended thereto shall be signed:

- a) In case of an individual, by the individual himself;
- b) In case of a company, by the principal officer; and
- c) In case of Association of Partners, by member/partner.