

## LIST OF STATIONARY ITEMS

S. #	Item	S. #	Item
1.	Note Sheet 80 grams 100 Sheet per pad, Legal size, Green color with KPRA Logo	2.	Stamp Pad (Dollar)
3.	KPRA's Tagged Printed File Cover (Legal Size) 180 grams, Imported card with KPRA Logo	4.	Eraser (Pelikan) AI-30, 24 pieces per Packet
5.	White Envelope (Size 9.3" x 4.3") with KPRA Logo and address, 80 grams paper	6.	Gum Stick Dollar, 20 grams
7.	White Envelope with Window with KPRA Logo and address, 80 grams	8.	Plastic end Tag UK made, 100 Tag per Packet
9.	KPRA Khaki Envelope (15 x 10), 110 grams	10.	Tag (100 Tag per Packet)
11.	KPRA Khaki Envelope (11 x 5), 110 grams	12.	Stapler (Delux C-10)
13.	AA Photostat paper A4 Size (500 Sheet per reams), 80 grams	14.	Stapler Machine (Heavy Duty)
15.	AA Photostat paper Legal Size (500 Sheet per reams), 80 grams	16.	Scissor China Medium
17.	Different Colored paper A4 Size Imported (100 Sheet per Packed), 80 grams	18.	Binding Tape, 2 inch & 3 inch
19.	Stapler Pins (24/6) Dollar, 24 Packets per Box	20.	Scotch Tape, Small 1 inch
21.	Paper Clip (30 MM)	22.	Sticky note Yellow pelican (3x3)
23.	Pencil Gold Fish	24.	Calculator Citizen CT-712
25.	Jel Pen Crystal (M&G), 12 Pen (Per Packet)	26.	Pencil Sharper (Dux)
27.	Ball Point (Dollar Clipper, 10 Pen per Packet)	28.	Cutter Knife Deli
29.	Box File Imported (Blue)	30.	Single Hole Punch
31.	Plastic A4 Ring File (White)	32.	Double Punch Machine
33.	Uni Ball (Eye & Signo) UB-157 Fine, 12 Per per Packet	34.	Double Punch Machine (Heavy Duty)
35.	Highlighter Mercury (03 colors)	36.	Attendance Register
37.	Marker Dollar Permanent, 12 Markers per Packet (Blue + Black)	38.	DAK Folder (Rexene)

39.	Correction Pen Uni, 12 Pen per Packet	40.	Ruler Steel
41.	File Board (Legal Size) good quality	42.	Binding Plastic, A4 & Legal Size
43.	Ring File Cover (Legal Size) good quality	44.	Pakka Cover (Popy)
45.	Stick Transparent Plastic File Cover, A4 Size	46.	Ring Binder Machine Leo. S21
47.	Stick Transparent Plastic File Cover, Legal Size	48.	Tonner 80 A HP Genuine
49.	Register Legal (200 Pages), Legal Size	50.	Tonner 78 A HP Genuine
51.	Register HB (400 Pages), Legal Size	52.	Tonner Fax Machine Model Canon L170 Cartage 328 Starter
53.	Visitor's Register (pettywala)	54.	Toner 26A HP Genuine
55.	Diary / Dispatch Register Khor-e-Noor (No.06)	56.	Stapler Pin 23/10, 23/17, 23/20
57.	Peon Book HB (200 Pages)	58.	Log Book for Vehicle
59.	Writing Pad, A4 Size (Toyo)	60.	Log Book for Generator
61.	Paper Pin (China), Small Packet	62.	Hand Diary A5 Size
63.	Cash Book Register	64.	Tag Lace, Larger Size
65.	Binding Ring, Different Size, A4 & Legal	66.	Stock Register

**LIST OF OTHER ITEMS**

S. #	Item	S. #	Item
1.	Plastic Dustbin (Medium)	2.	Toilet Roll
3.	Tissue Box (Rose Petal)	4.	Soap (Dettol or Safeguard)
5.	Sweep	6.	Viper (Small & Large)
7.	Mop & Stand	8.	Phenyl (Dettol)
9.	Towel	10.	Broom
11.	Vim Powder	12.	Lemon Max Soap

13.	Washroom Acid	14.	Balti & Cop
15.	Small Brush for Washroom	16.	Air Freshner (Aseel Perfect)
17.	Cobra Spray for mosquito	18.	Jala Brush
19.	Insta Cleaner	20.	Jug & Glass (Nova)
21.	Tea Cup Set	22.	Dishes Set for meal
23.	Plates (Quarter, Plane)	24.	Extention Board
25.	Spoons (Tae Spoon, Table Spoon, Serving Spoon) & Forks	26.	Hotpots